

LINGUAPORTA

Teacher's Operation Manual

Purpose of This Manual

The textbook provides students with all necessary information about creating accounts and using LINGUAPORTA for their individual study. While this is sufficient for students to proceed with their learning, teachers need their students to join specific groups on LINGUAPORTA to monitor their learning progress. To join a teacher's group, students must enter a class code designated by their teacher. This manual provides teachers with step-by-step instructions on how to operate LINGUAPORTA for classroom management purposes.

Teacher Account

Unlike standard student accounts, teacher accounts (ID and password) provide additional functionality, including:

- Creating, deleting, and modifying classes (class codes)
- Managing student registration in classes
- Viewing learning history
- Making announcements to students
- Responding to student questions

To request a teacher account, please contact us by phone, fax, or email:

- Phone: 03-3291-2261
- Fax: 03-3293-5490
- Email: l-p@seibido.co.jp

When requesting an account, please provide the following information:

- Your name
- Your name in furigana
- Your institution name and department
- Email address (that you can access from the PC you'll use to view student learning records)
- Contact phone number (mobile numbers are acceptable)
- Textbook title(s) you are using

We will send your account information to the email address you provided within a few days of receiving your request. Please note that if your request spans holidays or weekends, the processing time may be slightly longer.

Key functions available to teachers:

- Group Management
- Learning History Review
- Question and Answer Management
- Announcement Management
- Test Creation from LINGUAPORTA Content
- Email Settings for Student Progress Reports
- Control of Learning Unit Visibility and Study Period Settings

Student Accounts

Students create their own accounts on LINGUAPORTA, with detailed instructions provided in the textbook. After creating an account, students need to enter their class code to join their teacher's group.

We also offer a bulk registration service where we can create student accounts and register textbooks and class codes on your behalf. For more information about this service, please contact us using the phone number, fax, or email address listed on page 1.

Instructions for Students

• About Student User IDs

While LINGUAPORTA allows users to choose their own user IDs freely, having students use their student ID numbers as their user IDs makes it easier for teachers to manage their classes. Please ensure that students use their student ID numbers when creating their accounts.

• Class Registration

Teachers should create class codes in advance. During class, instruct students to enter the class code using the following steps (instructions for creating class codes can be found on page 6):

- Click on the person icon on the student screen
- Click [クラスコードの登録・確認] (Register/Check Class Code)



The screenshot shows the LINGUAPORTA student interface. At the top, there are navigation tabs: STUDY (学習), PORTFOLIO (学習履歴), Q&A (質問と回答), BOOKS (テキスト登録), and a user profile icon (成美堂一部). Below the tabs is a search bar and a dropdown menu with options: ユーザー情報の確認・変更, クラスコードの登録・確認 (highlighted), 学習可能なテキスト, and ログアウト. The main content area features an illustration of a student at a desk with various educational icons. Text on the right says: パソコンはもちろん、タブレットやスマホでも学習できる 成美堂のリンガポルタ。 さっそく学習をすすめましょう! At the bottom right, there is a button labeled 学習スタート.

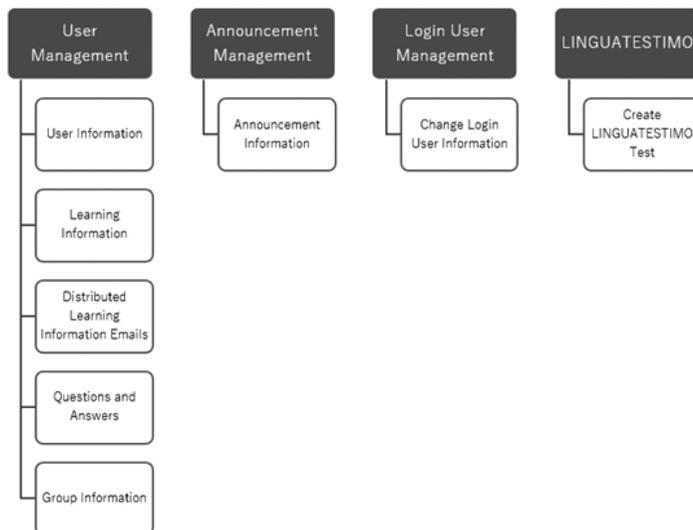
Then click [確認](Confirm) after entering the class code.

After confirming the registration details are correct, click [登録](Register).

After registering the class code, the status will initially show [承認待ち] (Pending Approval). This will change to [承認] (Approved) once the teacher completes the process described in "3. Adding Students to Your Group" on page 8.

Menu Structure for Teachers

The diagram below shows the hierarchical structure of the teacher's menu in LINGUAPORTA.



Operating Instructions

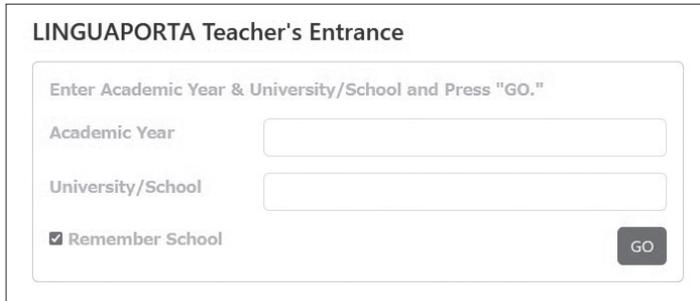
• Login

• Access the Teacher's Administration Page

Navigate to the Seibido LINGUAPORTA [新規登録・ログイン] (New Registration/Login) page (<https://www.seibido.co.jp/linguaporta/register.html>) and click on [先生はこちらから].

The screenshot shows the top navigation bar of the LINGUAPORTA website with the following links: ABOUT (概要・特長), TOUR (おもな機能), VOICE OF THE TEACHERS (先生方の声), TEXTBOOK (運動テキスト一覧), DEMO (お試しください), CONTACT (FAQ・お問い合わせ), and SIGNUP/LOGIN (新規登録・ログイン). Below the navigation bar are two buttons: 学生はこちらから and 先生はこちらから. A central box contains a maintenance notice (メンテナンスのお知らせ) stating that the system will be down for approximately 3 hours during the 4 AM to 7 AM maintenance period. Below the notice, there is a paragraph of text explaining the online learning system and providing instructions for login and password recovery. At the bottom, there is a link to download the LINGUAPORTA Teacher's Manual in English.

Please enter the academic year and university, then click "GO".



LINGUAPORTA Teacher's Entrance

Enter Academic Year & University/School and Press "GO."

Academic Year

University/School

Remember School

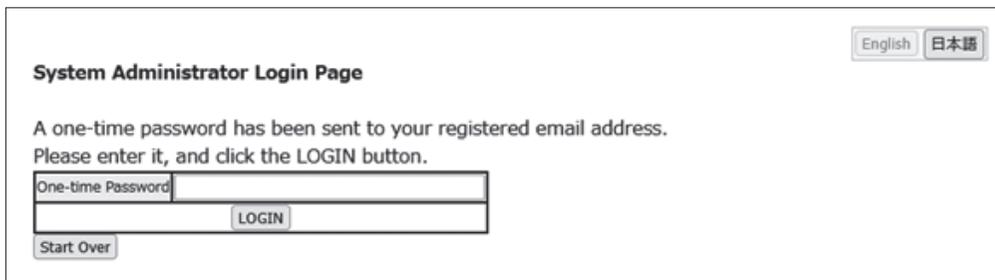
GO

(3) Enter Teacher ID and Password

Enter your Teacher ID and password, then click [LOGIN].

(4) Enter One-Time Password

A one-time password will be sent to your registered email address. Please check your email and enter the one-time password you received. To switch the display language to English, click "English".



English 日本語

System Administrator Login Page

A one-time password has been sent to your registered email address.
Please enter it, and click the LOGIN button.

One-time Password

LOGIN

Start Over

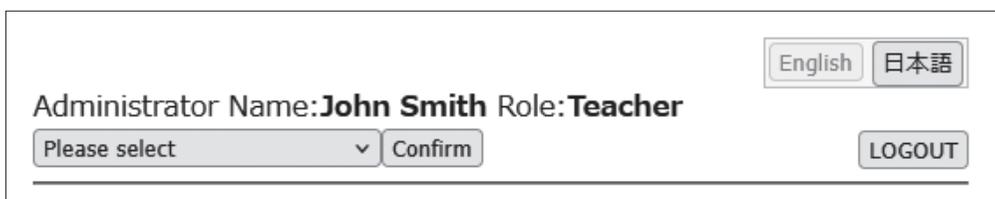
• What is a One-Time Password?

A one-time password is a security measure that verifies your identity using a PIN code. Teacher accounts handle students' personal information, so we have implemented this highly secure one-time password system.

The login process works as follows:

- Complete the standard login
- A one-time password will be sent to your teacher email account
- Enter this password to access the teacher interface

Once you successfully log in to the teacher interface using a one-time password, you can access the interface for 24 hours without requiring a new one-time password. After 24 hours, you will need to request a new one-time password to log in again.



English 日本語

Administrator Name: **John Smith** Role: **Teacher**

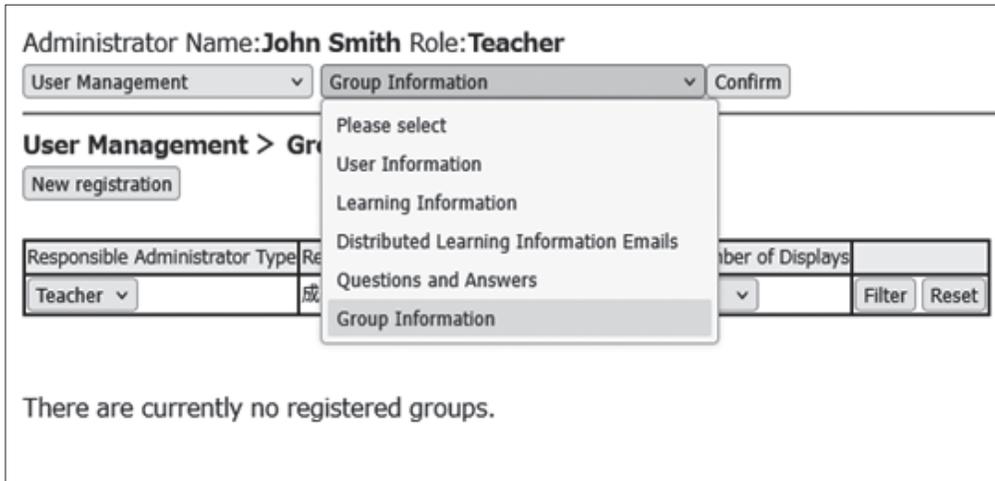
Please select Confirm

LOGOUT

• Creating Groups

At the beginning of each term, you will need to create “Groups” (In LINGUAPORTA, “Group” is equivalent to a “Class” in school settings). This is typically a one-time setup process.

(1) Open “User Management” → “Group Information” and click [OK].



Administrator Name: **John Smith** Role: **Teacher**

User Management

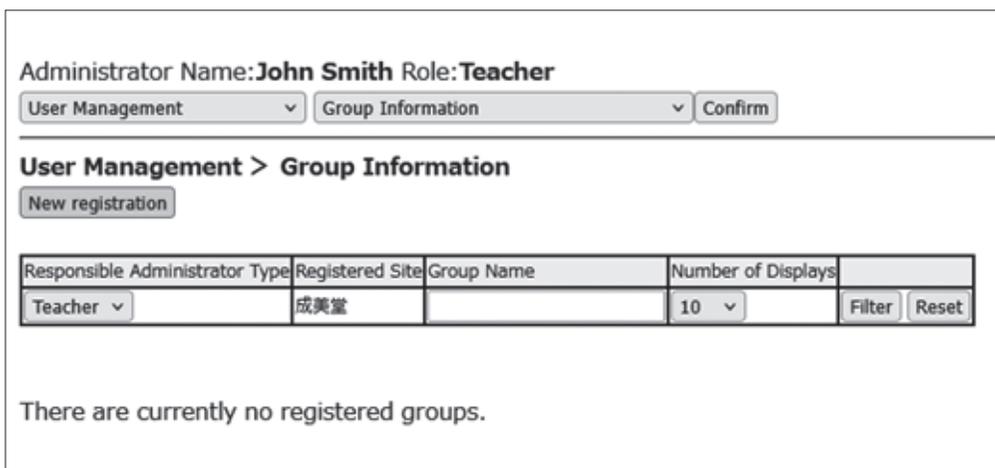
User Management > Group Information

Responsible Administrator Type	Registered Site	Group Name	Number of Displays	
Teacher <input type="button" value="v"/>	成美堂		10 <input type="button" value="v"/>	<input type="button" value="Filter"/> <input type="button" value="Reset"/>

There are currently no registered groups.

(2) Creating a Group

Click [New Registration].



Administrator Name: **John Smith** Role: **Teacher**

User Management

User Management > Group Information

Responsible Administrator Type	Registered Site	Group Name	Number of Displays	
Teacher <input type="button" value="v"/>	成美堂		10 <input type="button" value="v"/>	<input type="button" value="Filter"/> <input type="button" value="Reset"/>

There are currently no registered groups.

Enter the following group information:

- Group Name
- Class Code
- Use Ranking Settings
- Books Used
- Class learning status aggregation function
- Notes Set “Show” to “Show”.

Administrator Name: **John Smith** Role: **Teacher**

User Management Group Information Confirm LOGOUT

User Management > Group Information > New registration

Please enter each item and press the confirm button.
 ※Marked fields are required.

Management Number	-----
Registered Site Name	成美堂
Administrator Name	John Smith (jsmith)
Group Name ※	General English 1
Class code	JS001 ※Please use only half-width alphanumeric characters.
Use ranking	<input checked="" type="checkbox"/> Use
Books used (for ranking display) This becomes mandatory if you check "Use ranking".	<input type="checkbox"/> 学校講座で学ぶTOEICテスト <input type="checkbox"/> 英文志基礎力マスター (Access to Simple English) <input type="checkbox"/> ステップアップ・リスニング <input type="checkbox"/> TOEIC(R)テスト ワードマスターアプローチ【単語熟語集】 <input type="checkbox"/> リスニング ラウンジ <input type="checkbox"/> 読んで身につく基本文型100(Enjoyable Reading) <input type="checkbox"/> TOEIC(R) テスト完全演習(Complete Tactics for the TOEIC Test) <input type="checkbox"/> AFPニュースで見る世界(AFP World News Report) <input type="checkbox"/> COCET 2600 <input checked="" type="checkbox"/> 音読で始める基礎英語(Let's Read Aloud & Learn English!) <input type="checkbox"/> AFPで知る科学の世界(AFP Science Report) <input type="checkbox"/> 読・読んで身につく基本文型100(Enjoyable Reading II) <input type="checkbox"/> TOEIC(R)テスト トータル演習(Total Strategy for the TOEIC(R) Test) <input type="checkbox"/> AFPニュースで見る世界2(AFP World News Report 2) <input type="checkbox"/> TOEIC(R)テスト総合スキル演習(Overall Skills for the TOEIC(R) Test) <input type="checkbox"/> PERFECT PRACTICE FOR THE TOEIC® LISTENING AND READING TEST -Revised Edition-(TOEIC® LISTENING AND READING TEST/パーフェクト演習 -改訂新版-) <input type="checkbox"/> TOEIC(R)テストに役立つビジネス英単語(Target on Business and the TOEIC(R) Test Vocabulary) <input type="checkbox"/> TOEIC(R)テスト究極アプローチ(The Ultimate Approach for the TOEIC(R) Test) <input type="checkbox"/> AFPニュースで見る世界3(AFP World News Report 3) <input type="checkbox"/> AFPで見る環境・健康・科学(AFP World Focus) <input type="checkbox"/> BEST PRACTICE FOR THE TOEIC(R) LISTENING AND READING TEST REVISED EDITION(TOEIC(R) LISTENING AND READING TESTへの総合アプローチ -改訂新版-) <input type="checkbox"/> ALL-POWERFUL STEPS FOR THE TOEIC(R) LISTENING AND READING TEST(TOEIC(R) LISTENING AND READING TEST オールパワフル演習) <input type="checkbox"/> 音読で極める基礎英語(Let's Read Aloud More!) <input type="checkbox"/> AFPニュースで見る世界4(AFP World News Report 4) <input type="checkbox"/> 検出表現と検出単語で攻略するTOEIC® L&R TEST(AN AMAZING APPROACH TO THE TOEIC® L&R TEST) <input type="checkbox"/> 音読で学ぶ基礎英語《キャンパス編》(Let's Read Aloud & Learn English: On Campus) <input type="checkbox"/> ポップズでスタート! 基礎英語(Let's Learn English with Pop Hits!) <input type="checkbox"/> AFP World News Report 5(AFPニュースで見る世界5) <input type="checkbox"/> ALL-ROUND TRAINING FOR THE TOEIC® L&R TEST(TOEIC® L&R TEST オールラウンド演習)

After entering the information, click [Confirm].

When the confirmation screen appears, click [Register]. If you need to make corrections, click [Back] and make the necessary changes.

Administrator Name: **John Smith** Role: **Teacher**

User Management Group Information Confirm

User Management > Group Information > New registration Confirm

If the following information is correct, please press the "Register" button.

Management Number	-----
Registered Site Name	成美堂
Administrator Name	John Smith
Group Name	General English 1
Class code	JS001
Use ranking	Use
Books used (for ranking display) This becomes mandatory if you check "Use ranking".	音読で始める基礎英語(Let's Read Aloud & Learn English!)
Class learning status aggregation function	Use Last distribution date: Not specified
Show	Show
Notes	
Registration Date	-----
Update Date	-----

Register Back

Verify that the group has been created successfully. If you need to create additional groups, repeat this process.

About Group Name: You can create an easy-to-understand class name such as “General English” or “TOEIC Course”. You may use both alphanumeric characters and Japanese characters (kanji).

About Class Code: The class code is what students enter in their LINGUAPORTA account to become a member of your group (class). Teachers can create this code using single-byte alphanumeric characters. Do not use double-byte characters. This code should be shared with students during class for them to enter themselves.

About Ranking: When you check “Use Ranking” under “Ranking Settings”, each student's rank within the class will be displayed only on their individual learning screen, based on their earned points. If you choose to use the ranking feature, you must also check the checkbox for your chosen textbook under “Books used”.

About Class Progress Report Function: If you wish to receive email updates about your class's learning progress overview, set this to “Use”. By specifying an “End Date”, that date will become the final day for collecting learning progress data. (For more information about learning progress overview emails, please refer to page 26 of this manual.)

About Notes: Use this field for your memos.

About “Show”: This option determines whether the group is visible in the student interface. For example, if you want to keep but hide a group from a previous academic year, you can set this to “Hide”.

• Adding Students to Your Group

For students to join your group (class), they must first enter the class code you created in their own LINGUAPORTA account. Please provide students with the class code during class or another appropriate time, and have them enter it themselves.

Administrator Name: **John Smith** Role: **Teacher**

User Management | Group Information | Confirm | LOGOUT

User Management > Group Information

New registration

Responsible Administrator Type	Registered Site	Group Name	Number of Displays	
Teacher	成美堂		10	Filter Reset

1 registrations exist.

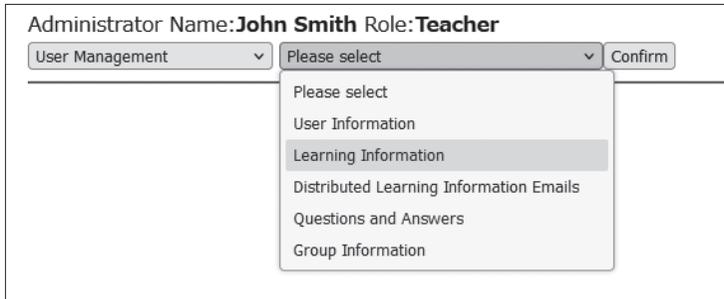
Management Number	Registered Site	Administrator	Group Name	Class code	Number of registered users	Show · Hide	Learning period limit	Details
4392	成美堂	John Smith Other administrators(Other 0 people)	General English 1	JS001		Show	Set deadline	Details

Click the “Details” button for the group where you want to register students.

• Viewing Learning History

You can view students' learning history either individually or by group. You can also filter the view by specific units or learning periods.

Open "User Management" → "Learning Information" and click [Confirm].

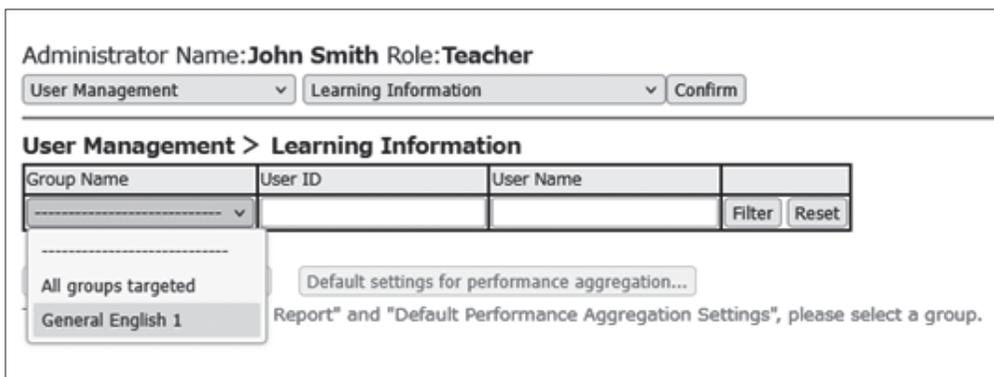


Administrator Name: **John Smith** Role: **Teacher**

User Management Please select Confirm

- Please select
- User Information
- Learning Information**
- Distributed Learning Information Emails
- Questions and Answers
- Group Information

Select the group name.



Administrator Name: **John Smith** Role: **Teacher**

User Management Learning Information Confirm

User Management > Learning Information

Group Name	User ID	User Name	
-----			Filter Reset

All groups targeted
General English 1

Default settings for performance aggregation...
Report" and "Default Performance Aggregation Settings", please select a group.

Select the student(s) whose history you want to view from the "User name" list. To select multiple students, hold down the Ctrl key while making your selections.

Click the "+" button next to your textbook, then check the learning units you want to view from the displayed list. This will show both the total results and the learning history for the selected units. If no units are checked, only the total results will be displayed.

To view the total results and learning history for the entire textbook, check both the checkbox to the left of your textbook title and "Display Only Unit Totals".

Administrator Name: John Smith Role: Teacher

User Management Learning Information Confirm

User Management > Learning Information

Group Name	User ID	User Name	
General English 1			Filter Reset

Group Performance Report... Default settings for performance aggregation...

If you do not select a username, all users will be targeted.
To select multiple users, hold down the Ctrl key while selecting.
If you do not select units to display, only the total of all units will be shown.

xCollapse

User Name	<input type="checkbox"/> Display units Filter Cancel <input type="checkbox"/> Display only unit totals	
	<input type="checkbox"/> 学校語彙で学ぶTOEICテスト	
	<input type="checkbox"/> 英文法基礎力マスター (Access to Simple English)	
	<input type="checkbox"/> ステップアップ・リスニング	
	<input type="checkbox"/> TOEIC(R)テスト ワードマスターアプローチ【単語熟語集】	
	<input type="checkbox"/> リスニング ラウンジ	
	<input type="checkbox"/> 読んで身につく基本文型100(Enjoyable Reading)	
	<input type="checkbox"/> TOEIC(R) テスト完全演習(Complete Tactics for the TOEIC Test)	
	<input type="checkbox"/> AFPニュースで見る世界(AFP World News Report)	
	<input type="checkbox"/> COCET 2600	
	<input type="checkbox"/> 音読で始める基礎英語(Let's Read Aloud & Learn English!)	
	<input type="checkbox"/> UNIT 1 単語と語句の学習	<input type="checkbox"/> UNIT 1 単語並び替え
	<input type="checkbox"/> UNIT 1 空所補充	<input type="checkbox"/> UNIT 1 英文書き換え
	<input type="checkbox"/> UNIT 1 音声を聞いて書き取り	<input type="checkbox"/> UNIT 2 単語と語句の学習
	<input type="checkbox"/> UNIT 2 単語並び替え	<input type="checkbox"/> UNIT 2 空所補充
	<input type="checkbox"/> UNIT 2 英文書き換え	<input type="checkbox"/> UNIT 2 音声を聞いて書き取り
	<input type="checkbox"/> UNIT 3 単語と語句の学習	<input type="checkbox"/> UNIT 3 単語並び替え
	<input type="checkbox"/> UNIT 3 空所補充	<input type="checkbox"/> UNIT 3 英文書き換え
	<input type="checkbox"/> UNIT 3 音声を聞いて書き取り	<input type="checkbox"/> UNIT 4 単語と語句の学習
	<input type="checkbox"/> UNIT 4 単語並び替え	<input type="checkbox"/> UNIT 4 空所補充
	<input type="checkbox"/> UNIT 4 英文書き換え	<input type="checkbox"/> UNIT 4 音声を聞いて書き取り

If you want to specify a period for the statistics, enter the dates in the "Aggregation Period" field. If no period is specified, all data will be included. You can also specify how many records to display per page and set sorting preferences as needed.

Click "Display Results" to display the learning history. Click "CSV output" to download the learning history as CSV data. After the learning history is displayed, you can click "Print" to print the results.

Aggregation Period	----	Year	--	Month	--	Day	~	----	Year	--	Month	--	Day
100 items at a time	Register	Ascending order	Display results	CSV output	Print...								

Here is a sample of the learning history list.

100 items at a time						Register	Ascending order	Display results	CSV output	Print...
User ID	User Name	All units								
		Total score	Number of questions studied	Number of attempts	Study time					
[redacted]	[redacted]	6 point(s) (Out of 9668 point(s))	33	53	00:02:41					
[redacted]	[redacted]	7 point(s) (Out of 9340 point(s))	40	60	00:09:58					
[redacted]	[redacted]	9 point(s) (Out of 9668 point(s))	20	29	00:02:46					
[redacted]	[redacted]	37 point(s) (Out of 11594 point(s))	106	209	01:03:36					

• Question and Answer

The LINGUAPORTA system allows you to respond to student questions while viewing both the student's answer and the original question on screen. Similarly, when students read your response, they can see their own answer and the original question alongside your reply. This feature enables clearer communication between teachers and students.

When a student submits a question, you will automatically receive an email notification. You can open the question by clicking the URL provided in the email.

The screenshot displays the LINGUAPORTA system interface. At the top, it shows the Administrator Name as John Smith and Role as Teacher. Below this, there are navigation tabs for User Management, Questions and Answers, and Confirm. The main content area is titled "User Management > Questions and Answers > Details page".

Management Number	Questioner's name	Site Name	Unit name	Question Number	Response	Last update date and time	Question correction	Operation check	Back
5299		成美堂	UNIT 1 空所補充	1	Unanswered	2024-06-11 17:03:25	-----	Operation check	Back

空所に適切なbe動詞を書き入れましょう。

am//

X

I born and brought up in Tokyo.

Question title : 件名なし / Posting time : [2024-06-11 17:03:25] / Recipient : John Smith

なぜamではないのですか？

Title RE:件名なし

Message

Reply Reset Back

If you are not logged in, you will be directed to the login screen. Please log in when this occurs.

When the question screen opens, type your response in the "Message Box" and click "Reply" to send your answer to the student.

You can also view a list of all student questions by going to "User Management" → "Questions & Answers". Here you can see both unanswered questions and those that have already been answered.

• Setting Study Period Limits

In LINGUAPORTA, teachers can set study periods for each learning unit. You can control access to specific units by setting future dates for units that you don't want students to study yet, allowing you to align the content with your lesson schedule.

- (1) Open "User Management" → "Group Information" and click [Confirm].
- (2) Click "Set deadline" for the group you want to configure.

Administrator Name: **John Smith** Role: **Teacher**

User Management ▾ Group Information ▾ Confirm

User Management > Group Information

[New registration](#)

Responsible Administrator Type	Registered Site	Group Name	Number of Displays	
Teacher ▾	成美堂		10 ▾	Filter Reset

1 registrations exist.

Management Number	Registered Site	Administrator	Group Name	Class code	Number of registered users	Show - Hide	Learning period limit	Details
4392	成美堂	John Smith Other administrators(Other 0 people)	General English 1	IS001	4	Show	Set deadline	Details

- (3) Click the + button next to your textbook, check the units for which you want to set study periods, then click the calendar for "Learning Period" for each unit and click "Set".

[+] <input type="checkbox"/>	A COMMUNICATIVE APPROACH TO THE TOEIC® L&R TEST Book 2: Intermediate(コミュニケーションスキルが身につくTOEIC® L&R TEST <中級編>)
[-] <input type="checkbox"/>	New Connection Book 1(4技能を高める英語演習 <Book 1>)
[+] <input checked="" type="checkbox"/>	UNIT 1
[+] <input checked="" type="checkbox"/>	UNIT 2
[+] <input checked="" type="checkbox"/>	UNIT 3
[+] <input type="checkbox"/>	UNIT 4
[+] <input type="checkbox"/>	UNIT 5
[+] <input type="checkbox"/>	UNIT 6
[+] <input type="checkbox"/>	UNIT 7
[+] <input type="checkbox"/>	UNIT 8
[+] <input type="checkbox"/>	UNIT 9
[+] <input type="checkbox"/>	UNIT 10
[+] <input type="checkbox"/>	UNIT 11
[+] <input type="checkbox"/>	UNIT 12
[+] <input type="checkbox"/>	UNIT 13
[+] <input type="checkbox"/>	UNIT 14
[+] <input type="checkbox"/>	New Connection Book 2(4技能を高める英語演習 <Book 2>)
[+] <input type="checkbox"/>	New Connection Book 3(4技能を高める英語演習 <Book 3>)
[+] <input type="checkbox"/>	A COMMUNICATIVE APPROACH TO THE TOEIC® L&R TEST Book 3: Advanced(コミュニケーションスキルが身に付くTOEIC® L&R TEST <上級編>)
[+] <input type="checkbox"/>	AFP World News
[+] <input type="checkbox"/>	Active Reading
[+] <input type="checkbox"/>	Active Reading
[+] <input type="checkbox"/>	Let's Write an Paragraph・ラ
[+] <input type="checkbox"/>	Reuters Global
[+] <input type="checkbox"/>	English for the
[+] <input type="checkbox"/>	COMPREHENS
[+] <input type="checkbox"/>	TOPIC-FOCUS

2025年2月

日	月	火	水	木	金	土
26	27	28	29	30	31	1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	1
2	3	4	5	6	7	8

消去

Configure the following

Learning period limit ~

(4) The set study period will be displayed for the configured units.

<input type="checkbox"/> [-] New Connection Book 1(4技能を高める英語演習 <Book 1>)	<input checked="" type="checkbox"/> Study deadline has been set.
<input type="checkbox"/> [+] UNIT 1	<input checked="" type="checkbox"/> 2/21/2025 ~ 2/28/2025
<input type="checkbox"/> [+] UNIT 2	<input checked="" type="checkbox"/> 2/21/2025 ~ 2/28/2025
<input type="checkbox"/> [+] UNIT 3	<input checked="" type="checkbox"/> 2/21/2025 ~ 2/28/2025
<input type="checkbox"/> [+] UNIT 4	
<input type="checkbox"/> [+] UNIT 5	
<input type="checkbox"/> [+] UNIT 6	
<input type="checkbox"/> [+] UNIT 7	
<input type="checkbox"/> [+] UNIT 8	
<input type="checkbox"/> [+] UNIT 9	
<input type="checkbox"/> [+] UNIT 10	
<input type="checkbox"/> [+] UNIT 11	
<input type="checkbox"/> [+] UNIT 12	
<input type="checkbox"/> [+] UNIT 13	
<input type="checkbox"/> [+] UNIT 14	
<input type="checkbox"/> [+] New Connection Book 2(4技能を高める英語演習 <Book 2>)	
<input type="checkbox"/> [+] New Connection Book 3(4技能を高める英語演習 <Book 3>)	
<input type="checkbox"/> [+] A COMMUNICATIVE APPROACH TO THE TOEIC® L&R TEST Book 3: Advanced(コミュニケーションスキルが身に付くTOEIC® L&R TEST <上級編>)	
<input type="checkbox"/> [+] AFP World News Report 7(AFP ニュースで見る世界 7)	
<input type="checkbox"/> [+] Active Reading Strategies Book 1	
<input type="checkbox"/> [+] Active Reading Strategies Book 2	
<input type="checkbox"/> [+] Let's Write and Learn English! -From Sentence to Paragraph-(基礎から始める英語ライティング -単文からパラグラフ・ライティングまで-)	
<input type="checkbox"/> [+] Reuters Global News Feed(ロイターニュースが伝える世界の今)	
<input type="checkbox"/> [+] English for the Global Workplace(映像で学ぶ場面別ビジネス英語)	
<input type="checkbox"/> [+] COMPREHENSIVE PRACTICE FOR THE TOEIC® L&R TEST(TOEIC® L&R TEST 600点への徹底演習)	
<input type="checkbox"/> [+] TOPIC-FOCUSED APPROACH TO THE TOEFL ITP® TEST(頻出トピックで攻略するTOEFL ITP® 実践演習)	

Configure the following settings for the checked units.

Learning period limit

- (5) The study period limits will also be displayed on the students' learning screens.

UNIT 1					
<small>※得点は、ひとつの問題を所定回数連続正解すると1点与えられます。満点の数が、そのユニットに掲載されている問題数を表します。</small>					
学習カテゴリ	得点/満点	学習進捗グラフ	学習可能期限	学習	学習履歴
UNIT 1 多肢選択	0/10	0 10 20 30 40 50 60 70 80 90 100	2025年02月21日 から	---	なし
UNIT 1 空欄補充	0/10	0 10 20 30 40 50 60 70 80 90 100	2025年02月21日 から	---	なし
UNIT 1 並び替え	0/10	0 10 20 30 40 50 60 70 80 90 100	2025年02月21日 から	---	なし
UNIT 1 ディクテーション	0/5	0 10 20 30 40 50 60 70 80 90 100	2025年02月21日 から	---	なし

Announcements Management

LINGUAPORTA's announcement feature allows teachers to send announcements to all their students, specific groups, or individual students through the LINGUAPORTA system.

Select "Announcements Management" → "Announcement Information" and click [Confirm].

Administrator Name: **John Smith** Role: **Teacher**

Announcement Management ▾ Please select ▾ Confirm

Please select

Announcement Information

Select the announcement recipients by choosing from "All Students assigned to each teacher", "All Members of each group", or "Each user".

Administrator Name: **John Smith** Role: **Teacher**

Announcement Management ▾ Announcement Information ▾ Confirm

Announcement Management > Announcement Information

Sender selection : All students assigned to each teacher ▾ New registration

All students assigned to each teacher

All members of each group

Each user

Recipient type	Sender	Number of Displays	
All students assigned to each teacher ▾	John Smith ▾	10 ▾	Filter Reset

There are currently no registered announcements.

Select "All Members of each group" from the recipient options and click "New Registration". The following group selection screen will appear:

Administrator Name: **John Smith** Role: **Teacher**

[Announcement Management](#) > [Announcement Information](#) > [Confirm](#)

Announcement Management > Announcement Information > New registration destination selection

Recipient site	Person in Charge	Group Name	Number of Displays	
成美堂	John Smith (Teacher)		10	Filter Reset

All members of each group

1グループ中 1 - 1グループ目 (1/1 Page)

Management Number	Group Name	Show/Hide	Details
4392	General English 1	Show	Create announcement

[Return to announcement list](#)

Click [[Create Announcement](#)] for the group where you want to create an announcement.

Fill in the required fields in the announcement creation screen. If you want the announcement to be displayed immediately, set it to [Show].

Administrator Name: **John Smith** Role: **Teacher**

Announcement Management > Announcement Information > New registration

Please enter each item and press the confirm button.
※Marked fields are required.

Announcement number	----
Input user	John Smith (Teacher)
Recipient	General English 1
Recipient type	All members of each group
Subject※	Homework
Message※	Please complete Units 1 and 2 on Linguaporta before our next class.
Show	Show ▾
Register時間	Hide
Update time	Show
<input type="button" value="Confirm"/> <input type="button" value="Clear"/>	

The announcement will now be displayed to all members of the group. Similarly, you can specify recipients by selecting "All Students assigned to each teacher" or "Each user".

You can delete or edit announcements at any time.

Login User Management

Teachers can modify their user information as administrators through the “Login User Management” section.

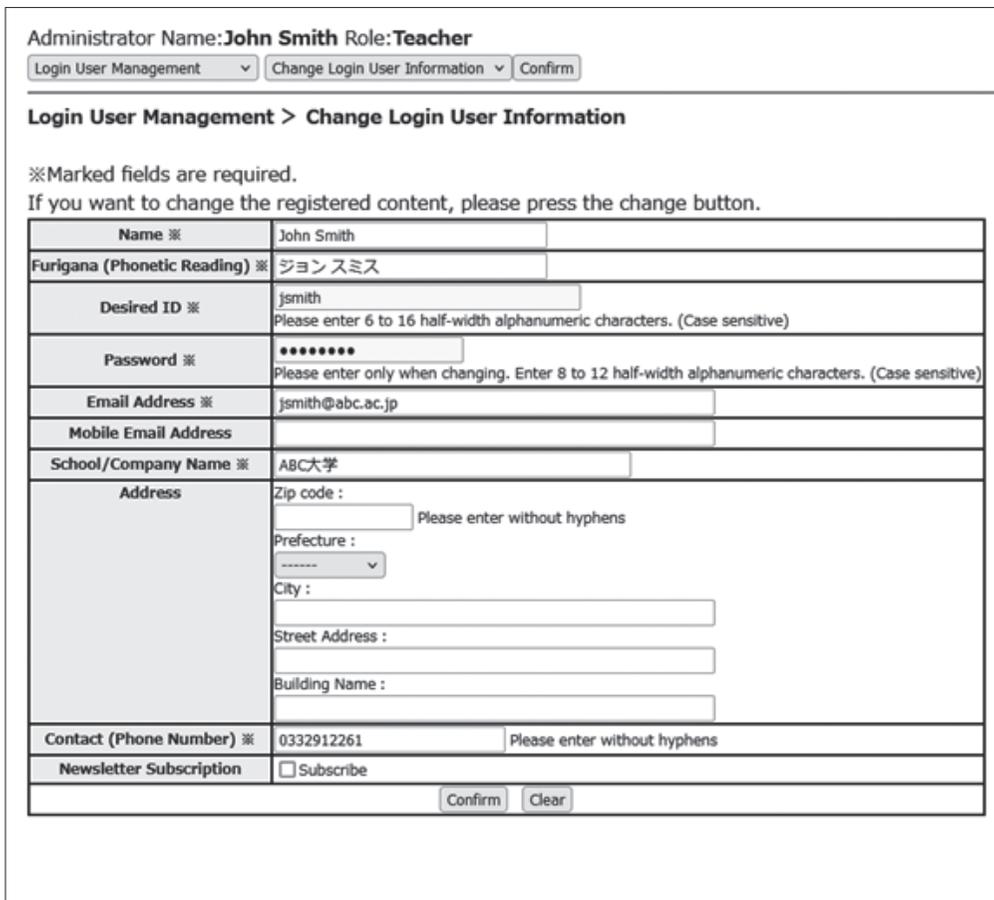
Select “Login User Management” → “Change Login User Information” and click [Confirm].



Administrator Name: **John Smith** Role: **Teacher**

Login User Management

Enter your changes and click “Confirm”. If the information is correct, click “Register”.



Administrator Name: **John Smith** Role: **Teacher**

Login User Management > Change Login User Information

※Marked fields are required.
If you want to change the registered content, please press the change button.

Name ※	John Smith
Furigana (Phonetic Reading) ※	ジョン スミス
Desired ID ※	jsmith Please enter 6 to 16 half-width alphanumeric characters. (Case sensitive)
Password ※	***** Please enter only when changing. Enter 8 to 12 half-width alphanumeric characters. (Case sensitive)
Email Address ※	jsmith@abc.ac.jp
Mobile Email Address	
School/Company Name ※	ABC大学
Address	Zip code : Please enter without hyphens
	Prefecture : -----
	City :
	Street Address :
	Building Name :
Contact (Phone Number) ※	0332912261 Please enter without hyphens
Newsletter Subscription	<input type="checkbox"/> Subscribe

LINGUATESTIMO

You can create tests using LINGUAPORTA content. You can either select specific content for test questions or have them randomly generated. The test questions can be exported as Word documents, allowing for customization. You can also create listening questions using audio data extracted from the system.

Select " LINGUATESTIMO " → " LINGUATESTIMO Test Creation" and click [Confirm].

Administrator Name: **John Smith** Role: **Teacher**

LINGUATESTIMO Please select Confirm

Please select
Create LINGUATESTIMO Test

Enter the "Test Title" and modify the "Name/ID Field Labels" as needed. Click the textbook under "Book name" from which you want to create the test, and a list of learning units for that textbook will be displayed. Check the units you want to include in the test (or check the textbook name checkbox to include all units). If you have specific requirements for how audio files should be compiled, configure this under "Audio File Settings".

Administrator Name: **John Smith** Role: **Teacher**

LINGUATESTIMO Create LINGUATESTIMO Test Confirm

LINGUATESTIMO > Create test

Test creation history (re-download)

Download test document Load test specifications Delete test creation history

Preview test document Reset

Test title Quiz 1

Class, ID, Name fields Class Student ID Full name

Site 式集

Book name TOEIC(R) テスト完全演習(Ck)

TOEIC(R) テスト完全演習(Complete Tactics for the TOEIC Test)

<input checked="" type="checkbox"/> CHAPTER 1 単語・語句の意味	<input type="checkbox"/> CHAPTER 2 単語・語句の意味
<input type="checkbox"/> CHAPTER 3 単語・語句の意味	<input type="checkbox"/> CHAPTER 4 単語・語句の意味
<input type="checkbox"/> CHAPTER 5 単語・語句の意味	<input type="checkbox"/> CHAPTER 6 単語・語句の意味
<input type="checkbox"/> CHAPTER 7 単語・語句の意味	<input type="checkbox"/> CHAPTER 8 単語・語句の意味
<input type="checkbox"/> CHAPTER 9 単語・語句の意味	<input type="checkbox"/> CHAPTER 10 単語・語句の意味
<input type="checkbox"/> CHAPTER 11 単語・語句の意味	<input type="checkbox"/> CHAPTER 12 単語・語句の意味
<input type="checkbox"/> CHAPTER 13 単語・語句の意味	<input type="checkbox"/> CHAPTER 14 単語・語句の意味
<input checked="" type="checkbox"/> CHAPTER 1 空所補充	<input type="checkbox"/> CHAPTER 2 空所補充
<input type="checkbox"/> CHAPTER 3 空所補充	<input type="checkbox"/> CHAPTER 4 空所補充
<input type="checkbox"/> CHAPTER 5 空所補充	<input type="checkbox"/> CHAPTER 6 空所補充
<input type="checkbox"/> CHAPTER 7 空所補充	<input type="checkbox"/> CHAPTER 8 空所補充
<input type="checkbox"/> CHAPTER 9 空所補充	<input type="checkbox"/> CHAPTER 10 空所補充
<input type="checkbox"/> CHAPTER 11 空所補充	<input type="checkbox"/> CHAPTER 12 空所補充
<input type="checkbox"/> CHAPTER 13 空所補充	<input type="checkbox"/> CHAPTER 14 空所補充
<input checked="" type="checkbox"/> CHAPTER 1 単語並び替え	<input type="checkbox"/> CHAPTER 2 単語並び替え

Specification method
Total number of questions
By table of contents (major items)
Question format
Individual question selection

Specifying Test Questions

• Specifying by “Total Number of Questions”

Click “Total Number of Questions” under “Selection Method”. When the input field appears, enter the desired number of questions and click “Preview Test Document”. This will randomly select the specified number of questions from the chosen units.

The screenshot shows the LINGUAESTIMO test creation interface. At the top, there are buttons for "Download test document", "Load test specifications", and "Delete test creation history". Below these are buttons for "Preview test document" and "Reset".

The "Test title" field contains "Quiz 1". The "Class, ID, Name fields" section has input fields for "Class", "Student ID", and "Full name". The "Site" field contains "群馬県".

The "Book name" dropdown is set to "TOEIC(R) テスト完全演習(C)". The "Specification method" dropdown is set to "Total number of questions". Below this, a "Total number of questions" input field contains the value "20".

The main area displays a grid of units for selection, each with a checkbox. The units are organized into two columns. The first column includes:

- CHAPTER 1 単語・語句の意味
- CHAPTER 3 単語・語句の意味
- CHAPTER 5 単語・語句の意味
- CHAPTER 7 単語・語句の意味
- CHAPTER 9 単語・語句の意味
- CHAPTER 11 単語・語句の意味
- CHAPTER 13 単語・語句の意味
- CHAPTER 1 空所補充
- CHAPTER 3 空所補充
- CHAPTER 5 空所補充
- CHAPTER 7 空所補充
- CHAPTER 9 空所補充
- CHAPTER 11 空所補充
- CHAPTER 13 空所補充
- CHAPTER 1 単語並び替え
- CHAPTER 3 単語並び替え

 The second column includes:

- CHAPTER 2 単語・語句の意味
- CHAPTER 4 単語・語句の意味
- CHAPTER 6 単語・語句の意味
- CHAPTER 8 単語・語句の意味
- CHAPTER 10 単語・語句の意味
- CHAPTER 12 単語・語句の意味
- CHAPTER 14 単語・語句の意味
- CHAPTER 2 空所補充
- CHAPTER 4 空所補充
- CHAPTER 6 空所補充
- CHAPTER 8 空所補充
- CHAPTER 10 空所補充
- CHAPTER 12 空所補充
- CHAPTER 14 空所補充
- CHAPTER 2 単語並び替え
- CHAPTER 4 単語並び替え

• Specifying by “by Table of Contents (Major/Medium/Minor Categories)”

Click “Table of Contents (Major/Medium/Minor Categories)” under “Selection Method”. Input fields for the number of questions will appear for each selected unit. Enter the desired number of questions for each unit and click “Preview Test Document”. This will randomly select the specified number of questions from each unit.

The screenshot shows the LINGUAESTIMO test creation interface. At the top, there are buttons for "Download test document", "Load test specifications", and "Delete test creation history". Below these are buttons for "Preview test document" and "Reset".

The "Test title" field contains "Quiz 1". The "Class, ID, Name fields" section has input fields for "Class", "Student ID", and "Full name". The "Site" field contains "群馬県".

The "Book name" dropdown is set to "TOEIC(R) テスト完全演習(C)". The "Specification method" dropdown is set to "By table of contents (major item)".

The main area displays a grid of units for selection, each with a checkbox. The units are organized into two columns. The first column includes:

- CHAPTER 1 単語・語句の意味
- CHAPTER 3 単語・語句の意味
- CHAPTER 5 単語・語句の意味
- CHAPTER 7 単語・語句の意味
- CHAPTER 9 単語・語句の意味
- CHAPTER 11 単語・語句の意味
- CHAPTER 13 単語・語句の意味
- CHAPTER 1 空所補充
- CHAPTER 3 空所補充
- CHAPTER 5 空所補充
- CHAPTER 7 空所補充
- CHAPTER 9 空所補充
- CHAPTER 11 空所補充
- CHAPTER 13 空所補充
- CHAPTER 1 単語並び替え
- CHAPTER 3 単語並び替え

 The second column includes:

- CHAPTER 2 単語・語句の意味
- CHAPTER 4 単語・語句の意味
- CHAPTER 6 単語・語句の意味
- CHAPTER 8 単語・語句の意味
- CHAPTER 10 単語・語句の意味
- CHAPTER 12 単語・語句の意味
- CHAPTER 14 単語・語句の意味
- CHAPTER 2 空所補充
- CHAPTER 4 空所補充
- CHAPTER 6 空所補充
- CHAPTER 8 空所補充
- CHAPTER 10 空所補充
- CHAPTER 12 空所補充
- CHAPTER 14 空所補充
- CHAPTER 2 単語並び替え
- CHAPTER 4 単語並び替え

Below the grid, there is a "Quiz list" table with columns for "Unit name" and "Number of questions". The table contains the following entries:

Unit name	Number of questions
CHAPTER 1 単語・語句の意味	5
CHAPTER 1 空所補充	5
CHAPTER 1 単語並び替え	5
CHAPTER 1 音声聴いて書き取り	5

• Specifying by "Question Format"

Click "Question Format" under "Selection Method". Input fields for each question type within the selected units will appear. Check the question types you want to include, enter the desired number of questions for each type, and click "Preview Test Document". This will randomly select the specified number of questions for each question type.

The screenshot shows the 'Create test' interface with the 'Question format' selection method chosen. The 'Specification method' dropdown is set to 'Question format'. Below it, the 'Question format list' table is visible:

Question format	Number of questions
Multiple choice (5 options)	5
Descriptive (text box)	5
Reordering (text)	5

• Specifying by "Individual Question Selection"

Click "Individual Question Selection" under "Selection Method". The selected units will appear as buttons in the "Unit List". Click each unit button to view all questions within that unit. Check the questions you want to include and click "Confirm Selected Questions". Repeat this process for each unit you want to include, then click "Preview Test Document". This method allows you to select specific questions from each chosen unit.

The screenshot shows the 'Create test' interface with the 'Individual question selection' method chosen. The 'Specification method' dropdown is set to 'Individual question selection'. Below it, the 'Unit list' table is visible:

Unit list	Number of selected questions
CHAPTER 1 単語・語句の意味	3
CHAPTER 1 空所補充	4
CHAPTER 1 単語並び替え	4
CHAPTER 1 音声聴いて書き取り	3

Test Document Preview

After specifying your test questions, click “Preview Test Document” to view a preview of the test. To download the test as a Word file, click “Download Test Document”. If you need to modify your test question selection, click “Back”.

The screenshot shows the 'LINGUAESTIMO > Create test' page. At the top, it displays 'Administrator Name: John Smith Role: Teacher' and navigation buttons for 'LINGUAESTIMO', 'Create LINGUAESTIMO Test', and 'Confirm'. Below this, there is a 'Download test document' button and a note: 'To download the Word file, please click the "Download Test Document" button.' The main content area shows a preview of a document titled 'Quiz 1'. The document includes a header with 'Class:', 'Student ID:', and 'Full name:' fields. The quiz content consists of two sections:

1. A question asking for the meaning of the Japanese word 'koe' (この単語・語句の意味はどれですか). It lists five options: a. 見捨てる, b. お辞儀する, c. 不平を言う, d. ならみつける, e. 寝る.

2. A question asking for the correct English translation of a Japanese sentence: '日本の時間より数分早く着いたほうがよい。' (It is _____ to arrive a few minutes early for an appointment.). The options are: a. 遅く, b. 遅く, c. 遅く, d. 遅く.

Click “Download Test Document” and the test questions and answer key will be downloaded as Word files to your specified folder, along with any audio files for questions that include audio content.

Test creation history is saved, so you can create new tests based on previously created tests.

The screenshot shows the 'LINGUAESTIMO > Create test' page with a 'Test creation history (re-download)' section. This section contains a list of previously created tests, with one entry visible: 'Quiz 1 (2025-02-05 13:58:48Create) 「TOEIC(R) テスト完全攻略」(Complete Tactics for the TOEIC Test)'. Below the history list are three buttons: 'Download test document', 'Load test specifications', and 'Delete test creation history'. Further down, there are buttons for 'Preview test document' and 'Reset'. The form includes a 'Test title' field with the value 'Quiz 1', a table for 'Class, ID, Name fields' with columns for 'Class', 'Student ID', and 'Full name', and a 'Site' field with the value '成瀬堂'.

Learning Progress Email Reports

You can regularly receive email summaries of your students' learning progress without having to log in to the administration screen.

When creating a group, set "Class learning status aggregation function" to "Use" (refer to page 6, "2. Creating Groups" for setup instructions).

Open "User Management" → "Learning Information" and click [Confirm].

When you select a group that uses the reporting function, two buttons will appear: "Group Performance Report" and "Default settings for performance aggregation".

Administrator Name: **John Smith** Role: **Teacher**
User Management | Learning Information | Confirm

User Management > Learning Information

Group Name	User ID	User Name	
General English 1			Filter Reset

Group Performance Report... | Default settings for performance aggregation...

If you do not select a username, all users will be targeted.
To select multiple users, hold down the Ctrl key while selecting.
If you do not select units to display, only the total of all units will be shown.

▼ Show all students and textbooks

User Name	Display units	Filter [Cancel]	Display only unit totals
	<input type="checkbox"/>		<input type="checkbox"/>
	<input type="checkbox"/>		<input type="checkbox"/>
	<input type="checkbox"/>		<input type="checkbox"/>
	<input type="checkbox"/>		<input type="checkbox"/>
	<input type="checkbox"/>		<input type="checkbox"/>
	<input type="checkbox"/>		<input type="checkbox"/>
	<input type="checkbox"/>		<input type="checkbox"/>

Aggregation Period: Year Month Day Year Month Day

100 items at a time | Register | Ascending order | Display results | CSV output | Print...

"Default settings for performance aggregation" takes you to the screen where you set conditions for calculating and sending email summaries. Reports will not work until these settings are configured.

In "Group Performance Report", you can view learning progress up to the day before the calculation date.

The settings follow what you've configured in "Default settings for performance aggregation", but you can modify the calculation conditions as needed when viewing.

Click "Default settings for performance aggregation" to set calculation and delivery conditions.

Note that you cannot specify individual users - reports will include all members of the group.

You can control the display of usernames and unit selection by using the "▼ Show all students and textbooks" dropdown to specify partial or full display.

If you want to receive summary emails for specific learning units, check those units (the basic selection method is the same as when viewing learning information).

There is an “Automatic” checkbox for all units or individual textbook units. For textbooks where this is checked, the report will focus on the single unit that had the most learners.

Administrator Name: **John Smith** Role: **Teacher**

User Management Learning Information

User Management > Learning Information > Default settings for performance aggregation

Group Name : General English 1

This targets all users belonging to the affiliations shown in the list below.
Please select the units to be aggregated.

※This is the aggregation target for the data to be distributed by email.
It will also be the default setting when displaying aggregation results on the screen.

Show all students and textbooks

User-Name	<input type="checkbox"/> Units to be aggregated specification	<input type="button" value="Filter"/>	<input type="button" value="Cancel"/>	<input type="checkbox"/> Automatic
[±] 学校語彙で学ぶTOEICテスト	<input type="checkbox"/> Automatic specification			
[±] 英文法基礎力マスター (Access to Simple English)	<input type="checkbox"/> Automatic specification			
[±] ステップアップ・リスニング	<input type="checkbox"/> Automatic specification			
[±] TOEIC(R)テスト ワードマスターアプローチ【単語熟語集】	<input type="checkbox"/> Automatic specification			
[±] リスニング ラウンジ	<input type="checkbox"/> Automatic specification			
[±] 読んで身につく基本文型100(Enjoyable Reading)	<input type="checkbox"/> Automatic specification			
[±] TOEIC(R) 英文法基礎力/Complete Textbook for the TOEIC Test	<input type="checkbox"/> Automatic specification			

Aggregation period(Default)

Arbitrary number of days (aggregation period counting back from the day before email distribution)

Number of days :

This is the aggregation period for the data to be distributed by email.

Aggregation start date : Year Month Day

This is the start date for the data to be aggregated. It is also used for the distribution interval of email delivery.

Report content to display/distribute (default)

Overview Average score obtained Average study time

Users with high scores Users with low scores

Users with high study time Users with low study time

Non-learners

Questions with high error rates for each unit (Graph display :)

Various Condition Settings

Aggregation period(Default)
 Arbitrary number of days (aggregation period counting back from the day before email distribution) ▾
 Number of days : 7
 This is the aggregation period for the data to be distributed by email.
 Aggregation start date : --- ▾ Year -- ▾ Month -- ▾ Day
 This is the start date for the data to be aggregated. It is also used for the distribution interval of email delivery.

Report content to display/distribute (default)
 Overview Average score obtained Average study time
 Users with high scores 5 people ▾ Users with low scores 5 people ▾
 Users with high study time 5 people ▾ Users with low study time 5 people ▾
 Non-learners
 Questions with high error rates for each unit 3 questions ▾ (Graph display : Available ▾)

Email distribution settings
 Distribution email format : HTML email ▾
 ● Email language : Japanese ▾
 ● Distribution interval : Every week ▾
 Distribution day of the week :
 Sunday Monday Tuesday Wednesday Thursday Friday Saturday
 ● Distribution time : 6 ▾ Around (time)
 Note: The time emails arrive also depends on the network conditions between mail servers.
 Please consider the receiving time as approximate.
 ● Distribution period : 2025 ▾ Year 2 ▾ Month 5 ▾ Day ~ 2025 ▾ Year 3 ▾ Month 31 ▾ Day
 ● Execute distribution : Distribute ▾
 To temporarily or permanently stop distribution with the above settings, please specify "Do not distribute".

Save settings and return to the previous screen
 Cancel settings

- This is convenient when you want to temporarily stop delivery while maintaining all condition settings. (The default setting is "Distribute")
- No delivery will be made outside the delivery period.
- Specify the delivery time.
- Specify the email delivery interval and day of the week.
- Specify the email display language.
- Specify the aggregation report contents. By default, all items are selected as shown on the left, including numbers of users as shown on the left. (In text emails, graphs will not be displayed even if this is set to "Yes".)
- Specify the start date for aggregation. Set this to align with when learning begins, such as the start of a new semester.
- Specify the aggregation period. There are three selectable options below.

Aggregation period(Default)
 Arbitrary number of days (aggregation period counting back from the day before email distribution) ▾
 Learning from the start of aggregation
 Learning since the last email distribution
 Arbitrary number of days (aggregation period counting back from the day before email distribution)
This is the start date for the data to be aggregated. It is also used for the distribution interval or email delivery.

- ※ Aggregated data cannot be displayed without setting an aggregation start date.
- ※ Regarding the delivery period, if a final delivery date is specified in the group settings, this will be temporarily entered as the final date of the period. Additionally, when this screen is launched for the first time, that date will be temporarily entered as the start date of the delivery period.

Click “Group Performance Report” to proceed to the condition settings screen. Please note that this will open in a separate window (tab).

Administrator Name: John Smith Role: Teacher
 User Management Learning Information Confirm

User Management > Learning Information

Group Name	User ID	User Name	
General English 1			Filter Reset

Group Performance Report... Default settings for performance aggregation...

If you do not select a username, all users will be targeted.
 To select multiple users, hold down the Ctrl key while selecting.
 If you do not select units to display, only the total of all units will be shown.
 Show all students and textbooks

User Name	Display units	Filter	Cancel	Display only unit totals
	<input type="checkbox"/> 学校語彙で学ぶTOEICテスト			<input type="checkbox"/>
	<input type="checkbox"/> 英文法基礎力マスター (Access to Simple English)			<input type="checkbox"/>
	<input type="checkbox"/> ステップアップ・リスニング			<input type="checkbox"/>
	<input type="checkbox"/> TOEIC(R)テスト ワードマスターアプローチ [単語熟語集]			<input type="checkbox"/>
	<input type="checkbox"/> リスニング ラウンジ			<input type="checkbox"/>
	<input type="checkbox"/> 読んで身につく基本文型100(Enjoyable Reading)			<input type="checkbox"/>
	<input type="checkbox"/> TOEIC(R) テスト完全攻略(Complete Tactics for the TOEIC Test)			<input type="checkbox"/>

Aggregation Period: Year Month Day Year Month Day

100 items at a time Register Ascending order Display results CSV output Print...

The settings specified in the “Default setting for Performance Aggregation” will be displayed. You can modify the aggregation conditions as needed, but these modifications will not be saved.

Administrator Name: John Smith Role: Teacher

Group Name : General English 1

This targets all affiliated users.
 (Specifying only some users is not possible.)
 Show all students and textbooks

User Name	Units to be aggregated specification	Filter	Cancel	Automatic
	<input type="checkbox"/> 学校語彙で学ぶTOEICテスト <input type="checkbox"/> Automatic specification			<input type="checkbox"/>
	<input type="checkbox"/> 英文法基礎力マスター (Access to Simple English) <input type="checkbox"/> Automatic specification			<input type="checkbox"/>
	<input type="checkbox"/> ステップアップ・リスニング <input type="checkbox"/> Automatic specification			<input type="checkbox"/>
	<input type="checkbox"/> TOEIC(R)テスト ワードマスターアプローチ [単語熟語集] <input type="checkbox"/> Automatic specification			<input type="checkbox"/>
	<input type="checkbox"/> リスニング ラウンジ <input type="checkbox"/> Automatic specification			<input type="checkbox"/>
	<input type="checkbox"/> 読んで身につく基本文型100(Enjoyable Reading) <input type="checkbox"/> Automatic specification			<input type="checkbox"/>

Aggregation period(2024-04-01 After)
 Data up to yesterday will be included in the aggregation.
 Year Month Day Year 2 Month 4 Day

Report content to display

- Overview Average score obtained Average study time
- Users with high scores: 5 people Users with low scores: 5 people
- Users with high study time: 5 people Users with low study time: 5 people
- Non-learners
- Questions with high error rates for each unit: 3 questions (Graph display : Available)

Display performance aggregation report

Click “Display Performance Aggregation Report” to view the aggregation and results.

Performance Aggregation Report

User Management > Group Performance Report
閉じる

Administrator Name	John Smith	Authority	Teacher
Target Group Name	General English 2(16 student(s))		
Period	2024-4-18 - 2024-10-5		

■ General situation

There is a slight gap between those who study actively and those who do not.(Coefficient of variation=0.2)

Average score obtained	Average study time
202.9 point(s)	2.83hour(s)

■ Score

■ Top 3 students by score

Rank	Student ID	Name	Score
1	2220004	高 穂花	218 point(s) (2.38hour(s))
1	2220007	松島 七海	218 point(s) (3.37hour(s))
1	2220013	大塚 ひとみ	218 point(s) (3hour(s))

■ Bottom 3 students by score

Rank	Student ID	Name	Score
16	2220005	高橋 穂花	23 point(s) (0.57hour(s))
15	2220015	中村 悠希	192 point(s) (3.09hour(s))
13	2220022	大塚 拓人	216 point(s) (3.02hour(s))

■ Top 3 students by study time

Rank	Student ID	Name	Score
1	2220004	大上 大樹	218 point(s) (3.66hour(s))
2	2220007	高橋 穂花	218 point(s) (3.57hour(s))
3	2220013	高橋 穂花	218 point(s) (3.4hour(s))

■ Bottom 3 students by study time

Rank	Student ID	Name	Score
16	2220005	高橋 穂花	23 point(s) (0.57hour(s))
15	2220015	中村 悠希	218 point(s) (2.17hour(s))
14	2220008	高 穂花	218 point(s) (2.38hour(s))

■ Non-learners (0 student(s))

Student ID	Name
There were no non-learners.	

■ Questions with high error rates

Book: Active Reading Strategies Book 1
Target unit: UNIT 1 多肢選択1 (4913)

● Error rate 1

Question2 Error rate 43.7% Format : Multiple choice (radio button)

[Question]142094
次の英語の定義に当てはまる語句を選択肢から選びましょう。
to start an organization, especially by giving money

[Answer]

present	3
<input checked="" type="radio"/> found	9
honor	2
fascinating	1
jail	0
in addition	0
pray	1

UNIT 1 多肢選択1 142094

present	3	14.3%
found	9	43.7%
honor	2	9.5%
fascinating	1	4.8%
jail	0	0%
in addition	0	0%
pray	1	4.8%

● Error rate 2

Question3 Error rate 31.2% Format : Multiple choice (radio button)

[Question]142095
次の英語の定義に当てはまる語句を選択肢から選びましょう。

Sample reports by email

HTML mail format

概況

積極的に学習する人たちとそうでない人たちの開きが少しあります。(変動係数=0.4)

平均取得スコア	平均学習時間
287.6点	3.73時間

スコア

■取得スコア上位5名

順位	学籍番号	Name	スコア
1	H231110	高ノ 七ツコ	448点(8.24時間)
2	H231120	高野マ サツキ	425点(6.18時間)
3	H22047	高木 マチ	410点(4.41時間)
4	A22015	高野マ サツキ	392点(5.02時間)
5	H231148	高木 マチ	374点(5.71時間)

■取得スコア下位5名

順位	学籍番号	Name	スコア
13	H22063	高野ト マチ	55点(0.97時間)
12	H231104	高野 マチ	86点(0.64時間)
11	H231100	高野 マチ	108点(0.93時間)
10	A22048	高野 マチ	118点(1.62時間)
9	E2X217	高野 マチ	301点(4.4時間)

Text mail format

概況

積極的に学習する人たちとそうでない人たちの開きが少しあります。(変動係数=0.4)
平均取得スコア: 287.6点
平均学習時間: 3.738時間

スコア

■取得スコア上位5名

1		448点(8.248時間)
2		425点(6.188時間)
3		410点(4.418時間)
4		392点(5.028時間)
5		374点(5.718時間)

■取得スコア下位5名

12		36点(0.648時間)
11		108点(0.938時間)
10		118点(1.628時間)
9		301点(4.48時間)

■学習時間上位5名

1		448点(8.248時間)
2		425点(6.188時間)
3		374点(5.718時間)
4		392点(5.028時間)
5		410点(4.418時間)

■学習時間下位5名

13		86点(0.648時間)
12		108点(0.938時間)
11		55点(0.978時間)
10		118点(1.628時間)
9		336点(2.748時間)

■未学習者 (0名)

学習者はいませんでした。

誤答率が高かった問題

書籍: A COMMUNICATIVE APPROACH TO THE TOEIC® L&R TEST
Book 3: Advanced(コミュニケーションスキルが身に付くTOEIC® L&R TEST <上級編>)
対象ユニット: UNIT 05 単語と語句の学習 (4940)
●誤答率1位

問題1 誤答率 54.5% Email format: 記述式(Textボックス)

【問題】 (142253)

日本語を英語の語句に直しなさい。なお、解答は必ずTextのVocabularyのページで取り上げた語句を入力すること。
(商品・サービスの)引換券

【解答】

◎ [voucher] 5人
[a] 1人
[copon] 1人
[coupon] 1人
[couture] 1人
[vounher] 1人
[voncher] 1人

Checking Sent Emails

Go to “User Management” → “Sent Learning Information Emails” and select a group.

Administrator Name: **John Smith** Role: **Teacher**

User Management Distributed Learning Information Emails

User Management > Learning Information > Distributed Emails

Group Name

General English 1

Click “Details” in the list of sent emails displayed.

Administrator Name: **John Smith** Role: **Teacher**

User Management Distributed Learning Information Emails

User Management > Learning Information > Distributed Emails

Group Name

General English 1

No.	Management No.	Sent date and time	Email format	Send result	
1	10911	2025-02-02 20:03:09	html	OK	<input type="button" value="Details"/>
2	10843	2025-01-26 20:03:13	html	OK	<input type="button" value="Details"/>
3	10776	2025-01-19 20:03:15	html	OK	<input type="button" value="Details"/>
4	10709	2025-01-12 20:03:11	html	OK	<input type="button" value="Details"/>

The content of the sent email will be displayed.

概況

積極的に学習する人たちとそうでない人たちの開きが少しあります。(変動係数=0.4)

平均取得スコア	平均学習時間
287.6点	3.73時間

スコア

■取得スコア上位5名

順位	学籍番号	Name	スコア
1	H231110	カシノ ヒナコ	448点(8.24時間)
2	H231120	タカヤマ サツキ	425点(6.18時間)
3	H231047	イトウ ミチ	410点(4.41時間)
4	A230015	コシヤマ ユキ	392点(5.02時間)
5	H231148	フタタニ カイ	374点(5.71時間)

■取得スコア下位5名

順位	学籍番号	Name	スコア
13	H230063	オカモト ナツ	55点(0.97時間)
12	H231194	アベ アキラ	86点(0.64時間)
11	H231100	コバヤシ アユト	108点(0.93時間)
10	A230048	イシヤマ コトミ	118点(1.62時間)
9	E230227	セキグチ ノゾ	301点(4.4時間)

LINGUAPORTA Question Display System

LINGUAPORTA differs from other e-learning materials by enabling complete mastery through its unique spiral learning system. Specifically, the same questions are displayed randomly in different forms until the correct answer is achieved a predetermined number of times. Additionally, the learning load is automatically adjusted according to student ability, enabling efficient learning without unnecessary strain or waste. This also reduces the possibility of academic misconduct.

1. Score Calculation Method

In this system, scores increase as learning progresses. Score calculation is determined for each content type. Basically, you earn one point when you correctly answer the same question consecutively for a predetermined number of times. Achieving consecutive correct answers for the predetermined number of times indicates that you have essentially mastered that item. Therefore, for example, achieving a score of 500 points means you have mastered 500 items, whether they are vocabulary or grammar.

2. How LINGUAPORTA Works

LINGUAPORTA's main feature, presenting English questions on the web, grading them, and accumulating scores, lies in its question presentation method. While questions appear to be selected and presented randomly, the system actually performs the following operations for spiral learning:

- (1) Each question has a difficulty parameter, and learning progresses from easy to difficult.
- (2) Initially, questions are randomly selected from a pool of several dozen low-difficulty questions from the question database. Once an item is mastered, new questions are added to that pool, and questions are randomly selected from it. Gradually, mastered questions are removed from the pool, and new questions are added. Therefore, incorrect questions are presented repeatedly at regular intervals until mastered, while mastered questions are no longer presented.
- (3) Mastery is considered achieved when a question is answered correctly consecutively for a predetermined number of times. The size of the question pool itself also automatically adjusts based on learning progress to ensure smooth learning progression.

• LINGUAPORTA Question Formats

Here, we will briefly explain the task formats for each question type in LINGUAPORTA. (Note that not all texts necessarily have questions prepared in all five formats below.)

• Multiple Choice Format

The screenshot shows a question interface for 'New Connection Book 2 (4技能を高める英語 演習 <Book 2>)'. On the right, a 'YOUR PROGRESSION STATUS' box displays: '本書の総獲得スコア 0点', '本コンテンツのスコア 0点(10点満点)', 'このユニットの進捗状況' with a progress bar from 0 to 100, 'ラーニングロードレベル' with a progress bar, and 'この問題の連続正解数 ☆'. The question text is: '問題番号 : 7 適切な語句を選び、英文を完成させましょう。 Darren loves kids, so teaching _____ him. private serious suits opposite fit'. A '解答する' button is at the bottom.

Multiple choice format presents several options each time. One of these is the correct answer, while the other options are randomly displayed from multiple choices prepared in advance for each question.

• Word Order Arrangement

The screenshot shows a question interface for 'New Connection Book 2 (4技能を高める英語 演習 <Book 2>)'. On the right, a 'YOUR PROGRESSION STATUS' box displays: '本書の総獲得スコア 0点', '本コンテンツのスコア 0点(5点満点)', 'このユニットの進捗状況' with a progress bar from 0 to 100, 'ラーニングロードレベル' with a progress bar, and 'この問題の連続正解数 ☆'. The question text is: '問題番号 : 1 日本文に合う英文になるように語句を黒いラインの上に並べなさい。ただし、文の始めに来る単語も小文字で表記されている。 僕は責任感のある人とはうまくいくな。 I _____ people.' Below the text is a horizontal line with a box containing the words 'along', 'get', 'responsible', 'with', 'well'. 'クリア' and '解答する' buttons are at the bottom.

In word order exercises, words that make up a sentence are randomly arranged, and you use the mouse to rearrange each word in the correct order. The arrangement of words changes each time the question is displayed.

• Fill-in-the-Blank



Live Escalate Book 3: Summit

YOUR PROGRESSION STATUS

本書の総獲得スコア **1** 点

本コンテンツのスコア **0** 点(5点満点)

このユニットの進捗状況 0 10 20 30 40 50 60 70 80 90 100

ラーニングロードレベル ■■■■■■□□□□

この問題の連続正解数 ☆

問題番号 : 3

空欄に適切な語句を入力し、英文を完成させましょう。

A: I've * (be) to that restaurant many times. Have you * been there?

B: Yes, I've * there.

There may be multiple blanks to fill in, not just one.

• Dictation



CO CET 2600

YOUR PROGRESSION STATUS

本書の総獲得スコア **259** 点

本コンテンツのスコア **0** 点(25点満点)

このユニットの進捗状況 0 10 20 30 40 50 60 70 80 90 100

ラーニングロードレベル ■■■■■■□□□□

この問題の連続正解数 ☆

問題番号 : 10

▶
⏸

音声聞いて英文を書き取りなさい。

The example above requires writing down the entire text, but there are also patterns where only part of a sentence is dictated.

• Matching

問題番号 : 4
Match the following English with its Japanese definition.

banking
billboard
award
behave
bargain

解答する

お買い得品
貸与える
ビルボード
ふるまう
銀行の業務

← UNITY/LESSON 一覧へ
← テキスト一覧へ

Select the appropriate meaning of the displayed word from the list of Japanese terms and drag and drop it to the right side of the word.